

Automotive Technician

Organization: Rehabilitation & Correction - Ohio State Penitentiary

Agency Contact Name and Information: Personnel Director DRC.OSPRecruit@drc.ohio.gov

Unposting Date: Oct 8, 2025, 11:59:00 PM

Work Location: Ohio State Penitentiary 878 Coitsville-Hubbard Road, Youngstown 44505

Primary Location: United States of America-OHIO-Mahoning County

Compensation: \$24.86

Schedule: Full-time

Classified Indicator: Classified

Union: OCSEA

Primary Job Skill: Automotive

Technical Skills: Automotive, Vehicle Maintenance

Professional Skills: Flexibility, Problem Solving, Time Management

Who We Are...

Guided by a single mission “To reduce recidivism among those we touch,” the Ohio Department of Rehabilitation and Correction believes that everyone is capable of positive change. Our staff embrace these core values and serves as role models for pro-social behavior conveying an attitude of dignity and respect in the treatment of others.

What We Do...

The Ohio Department of Rehabilitation and Correction has been tasked with front line crime reduction through rehabilitative treatment and programming efforts provided in a safe, secure and humane correctional environment and effective community supervision. Our goal is to protect the public through helping individuals turn away from crime and become productive, contributing members of our communities, ensuring a safer Ohio for all Ohioans now and in the future.

To learn more about our agency, please visit our website at www.drc.ohio.gov

Are You Ready?

We are thrilled to see that you are interested in beginning your career with the Ohio Department of Rehabilitation and Correction! Without a doubt, this will be the most rewarding and meaningful work you'll ever find with a work family that is second to none!

Job Duties

What You'll Do:

This position works under general direction and requires thorough knowledge of auto mechanics with automotive service excellence certification in at least four areas, two of which must be A1 engine repair and A8 engine performance.

- Lead team of lower-level auto mechanic(s) and/or inmates (i.e., provides work direction and training) engaged in automotive maintenance and repair
- Perform major overhauls of engines or repair most difficult and complex equipment problems
- Perform minor and major repairs of vehicles and equipment
- Assists inmates/mechanic(s) in diagnosing and resolving mechanical problems, inspects completed work and equipment and ensures that procedures and safety practices are followed
- Ensures tool control policies and procedures and chemical control policies and procedures are followed
- Repairs, rebuilds and/or replaces minor and major parts (e.g., electrical system components, alternators, water or fuel pumps, clutches, brake systems)
- Adjusts valves and performs preventive maintenance and service on vehicles and equipment
- Performs miscellaneous mechanic work (e.g., body repair work, repairs or replaces tires, cleans or replaces diesel injectors)
- Provides service and repair of vehicles and equipment on emergency basis

- Cleans garage area, equipment and/or tools
- Mows grass
- Operates equipment, snow plows and/or tow truck
- Schedules maintenance and repairs of equipment
- Maintains repair or service records
- Maintain required certifications
- Updates shop manuals and parts books
- Operates welding equipment (e.g., acetylene torch, MIG welding equipment) to heat, shape and weld machinery and equipment
- Operates computer to enter, edit and retrieve data from computer systems
- Performs inventories and/or orders and picks up parts and supplies
- Controls/restricts inmate movement

Why Work for the State of Ohio

At the State of Ohio, we take care of the team that cares for Ohioans. We provide a variety of quality, competitive benefits to eligible full-time and part-time employees*. For a list of all the State of Ohio Benefits, visit our Total Rewards website! Our benefits package includes:

Medical Coverage

Free Dental, Vision and Basic Life Insurance premiums after completion of eligibility period

Paid time off, including vacation, personal, sick leave and 11 paid holidays per year

Childbirth, Adoption, and Foster Care leave

Education and Development Opportunities (Employee Development Funds, Public Service Loan Forgiveness, and more)

Public Retirement Systems (such as OPERS, STRS, SERS, and HPRS) & Optional Deferred Compensation (Ohio Deferred Compensation)

*Benefits eligibility is dependent on a number of factors. The Agency Contact listed above will be able to provide specific benefits information for this position.

Qualifications

Automotive service excellence certification in at least four areas, two of which must be A1, engine repair & A8 engine performance, or T2 diesel engines & T8 preventive maintenance inspection. The final applicant accepted for this position will be required to submit to urinalysis prior to appointment to test for illegal drug use. An applicant with a positive test result will not be offered employment, per section 3719.01 & 3719.41 of Ohio revised code. Valid commercial driver's license required if motor equipment is of type & size regulated by sections 4506.01 & 4506.12 of Ohio revised code.

Job Skills: Automotive, Vehicle Maintenance, Problem Solving, Flexibility, Time Management.

Supplemental Information

Application Procedures:

In order to be considered for this position, you must apply on-line through this posting website. (We no longer accept paper applications.)

When completing your on-line Ohio Civil Service Application, be sure to clearly describe how you meet the minimum qualifications outlined on this job posting.

We cannot give you credit for your qualifications, experience, education and training in the job selection process if you do not provide it in your on-line application.

You can check the status of your application by signing into your profile on this website.

We will communicate with you through the email you provided in your profile and job application. Be sure to check your email often.

If you require a reasonable accommodation for the application process, please contact the Human Resources Office so proper arrangements can be made. Otherwise, you will be given specific instructions on requesting an accommodation if you are invited to an assessment and/or interview.

The Ohio Department of Rehabilitation and Correction is a tobacco-free workplace.

Pre-Employment Drug Testing:

All final applicants tentatively selected for this position will be required to submit to urinalysis to test for illegal drug use prior to appointments. Testing will also be performed for the presence of marijuana. An applicant with a positive test shall not be offered employment unless the applicant submits medical documentation of legally prescribed medications or a recommendation for medical marijuana.

Pre-Employment Background Investigation:

The final applicant selected for the position will be required to undergo a criminal background check. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

The Ohio Department of Rehabilitation and Correction is prohibited from hiring:

Individuals under a federal or state weapons disability if the position requires firearms certification/recertification and use;

Individuals who have engaged in sexual abuse in a prison or other confinement facility; have been civilly or administratively adjudicated, or convicted of engaging or attempting to engage in sexual activity in the community facilitated by force, implied threats of force, or if the victim did not or was unable to consent;

Individuals convicted of soliciting or providing support for an act of terrorism, terrorism, or money laundering to support terrorism;

Individuals who have been convicted of or pled guilty to a felony where a direct correlation exists between the position and prior criminal behavior.

ADA Statement

Ohio is a Disability Inclusion State and strives to be a model employer of individuals with disabilities. The State of Ohio is committed to providing access and inclusion and reasonable accommodation in its services, activities, programs and employment

opportunities in accordance with the Americans with Disabilities Act (ADA) and other applicable laws.

Drug-Free Workplace

The State of Ohio is a drug-free workplace which prohibits the use of marijuana (recreational marijuana/non-medical cannabis). Please note, this position may be subject to additional restrictions pursuant to the State of Ohio Drug-Free Workplace Policy (HR-39), and as outlined in the posting.

https://dasstateoh.taleo.net/careersection/oh_ext/jobsearch.ftl?lang=en

Location

Mahoning County, Ohio