

**NOTICE OF VACANCY**

Mahoning County Human Resources Office  
21 W. Boardman Street, Suite 300  
Youngstown, OH 44503  
330-740-2130

Position Title:	Custodian	
Building/Location:	Youngstown, OH	
Director/Supervisor:	Supervisor of Buildings	
Salary Range:	\$15.88/hour	Date Issued: October 16, 2024

**Filing Deadline:** In order to be considered, an Employment Application must be submitted by **4:30 p.m., Thursday, October 31, 2024**. Interested individuals may obtain an application on-line, **[www.mahoningcountyoh.gov](http://www.mahoningcountyoh.gov)**, or at the Commissioners' Office, 2<sup>nd</sup> Floor. Applications may be submitted by e-mail to [jobpostings@mahoningcountyoh.gov](mailto:jobpostings@mahoningcountyoh.gov) or submitted to:

Board of Mahoning County Commissioners  
Attn: Human Resources Department  
21 West Boardman Street, Suite 300  
Youngstown, OH 44503

**Responsibilities:**

Maintain a clean working environment for all staff and visitors by performing standard custodial and grounds maintenance duties in and around County-owned buildings. Custodial duties include, but are not limited to: gather and empty waste baskets, change liners and remove trash in all offices and work areas; dust and polish; sweep, mop and/or vacuum floors and carpets; clean and supply rest rooms with towels, soap and toilet paper; and wash building windows. Other duties include lock and unlock assigned building or offices; secure building when facilities are not in use checking for unlocked doors and windows; removal of snow from sidewalks and walkways; spread snow melting salt and chemicals; empty outside trash; move furniture. Attend to cleaning emergencies when required.

**Qualifications:**

High School diploma or G.E.D. required. Previous experience in custodial or housekeeping work preferred but not required. Possession of a valid Driver's License.

Benefits include medical, dental, prescription drug and vision coverage; health savings account; defined benefit pension plan; defined contribution plans available; life insurance; paid leave; and Section 125 cafeteria plans.

This is a bargaining union position.

THE BOARD OF MAHONING COUNTY COMMISSIONERS IS AN EEO/ADA COMPLIANCE EMPLOYER, AND CONSIDERS QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, CREED, RELIGION, ANCESTRY, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER PROTECTED FACTOR UNDER FEDERAL, STATE OR LOCAL LAW.