

NOTICE OF VACANCY

Mahoning County Human Resources Office
21 W. Boardman Street, Suite 300
Youngstown, OH 44503
330-740-2130

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| Position Title: | Custodian | |
| Building/Location: | Youngstown, OH | |
| Director/Supervisor: | Supervisor of Buildings | |
| Salary Range: | \$13.69/hour \$15.28/hour after First Year \$15.88/hour after Second Year | Date Issued: February 15, 2024 |

Filing Deadline: In order to be considered, an Employment Application must be submitted by **4:30 p.m., March 1, 2024**. Interested individuals may obtain an application on-line, **www.mahoningcountyoh.gov**, or at the Commissioners' Office, 2nd Floor. Applications may be submitted by e-mail to jobpostings@mahoningcountyoh.gov or submitted to:

Board of Mahoning County Commissioners
Attn: Human Resources Department
21 West Boardman Street, Suite 300
Youngstown, OH 44503

Responsibilities:

Maintain a clean working environment for all staff and visitors by performing standard custodial and grounds maintenance duties in and around County-owned buildings. Custodial duties include, but are not limited to: gather and empty waste baskets, change liners and remove trash in all offices and work areas; dust and polish; sweep, mop and/or vacuum floors and carpets; clean and supply rest rooms with towels, soap and toilet paper; and wash building windows. Other duties include lock and unlock assigned building or offices; secure building when facilities are not in use checking for unlocked doors and windows; removal of snow from sidewalks and walkways; spread snow melting salt and chemicals; empty outside trash; move furniture. Attend to cleaning emergencies when required.

Qualifications:

High School diploma or G.E.D. required. Previous experience in custodial or housekeeping work preferred but not required. Possession of a valid Driver's License.

Benefits include medical, dental, prescription drug and vision coverage; health savings account; defined benefit pension plan; defined contribution plans available; life insurance; paid leave; and Section 125 cafeteria plans.

This is a bargaining union position.

THE BOARD OF MAHONING COUNTY COMMISSIONERS IS AN EEO/ADA COMPLIANCE EMPLOYER, AND CONSIDERS QUALIFIED APPLICANTS WITHOUT REGARD TO RACE, COLOR, CREED, RELIGION, ANCESTRY, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, AGE, DISABILITY, VETERAN STATUS OR ANY OTHER PROTECTED FACTOR UNDER FEDERAL, STATE OR LOCAL LAW.