

MINUTES OF THE REGULAR MEETING HELD ON  
JUNE 22, 2017 AT 4:00 P.M.

The Regular Meeting of the Board of Education of the Mahoning County Career & Technical Center was held in the Joyce E. Brooks Conference Center at 7300 North Palmyra Road, Canfield, Ohio.

The President, Attorney Engler, called the meeting to order.

The Pledge of Allegiance was led by Attorney Engler.

The President suggested that we pause for a moment of silence to reflect upon the tasks to be undertaken.

In the absence of Blaise Karlovic, Treasurer, Mrs. Karen Sciortino was appointed Treasurer Pro Tempore.

The following members were present for roll call: Mrs. Dockry, Mr. Carcelli, Attorney Engler, Mr. Gozur, Mr. Stanko, Attorney McNabb-Welsh, and Mr. Scarsella.

The following persons were also in attendance: Dr. Ronald Iarussi, Superintendent; Mr. John Zehentbauer, Assistant Superintendent; Mrs. Karen Sciortino; Mrs. Kim Chaney and Mrs. Mary Mihalopoulos, Adult Education; Dr. Michael Saville, Principal; Mr. Matthew Campbell and family; Mr. Jason Campbell; Mr. Maurice Taylor; Mrs. Mindee Chill; and several Alumni.

RESOLUTION # 64, 2017

A motion was made by Mrs. Dockry, seconded by Mr. Carcelli to approve the Agenda of the June 22, 2017, Regular Meeting.

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

Dr. Michael Saville introduced the following Alumni leadership team: Paula Hendricks-Richards, John Simpkins, Tiffany Shaffer, Thomas Sullivan, and Jean Rabatin-Pope. The team discussed the vision for the Alumni Foundation.

RESOLUTION # 65, 2017

A motion was made by Mrs. Dockry, seconded by Mr. Carcelli, to accept and approve the following as presented by the Treasurer:

- Approve the minutes of the Regular Meeting held on May 15, 2017
- Accept the Financial Report for May 2017
- Accept the Investment Report and authorize the Treasurer to invest the moneys as they become available
- Accept the check register and authorize the payment of the bills for the month of May 2017
- Accept the increase in Type A lunches from \$2.60 to \$2.85 for the 2017-2018 school year
- Approve the Professional Service contract between "Governing Board" of MCCTC and Strategic Solutions for Option 3, promotional bundle with Document Archival, Purchasing, Payroll and Electronic Forms Module with Workflow System effective July 1, 2017 through June 30, 2020
- Approve the agreement with Ricoh USA, Inc.
- Adopt FY2018 Temporary Appropriations and Certificate of Resources
- Approve Wright Specialty to provide property, fleet, and liability insurance, effective July 1, 2017 through June 30, 2018, at a rate of \$43,005.00

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 66, 2017

A motion was made by Mr. Carcelli, seconded by Mr. Gozur, to accept the Administrative Agreement between the Mahoning County Career & Technical Center and Youngstown City School District.

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, abstain. The President declared the motion carried.

RESOLUTION # 67, 2017

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh, to approve the following Superintendent's personnel recommendations:

- Amend the contract of Amy Lisi, Math teacher, from Class IV to Class II, Step 0 for the 2017- 2018 school year
- Accept the resignation of Sheree Serbin, Attendance Secretary, for the purpose of retirement at the close of the day on June 30, 2017
- Transfer Lisa Truitt from Payroll Secretary to Attendance Secretary, effective July 1, 2017, with an additional 34 days for payroll training purposes.
- Approve the employment of Jason Campbell, Social Studies teacher, at Step 0, Class II of the Teacher Salary Schedule and issue a one-year limited contract for the 2017-2018 school year, pending satisfactory BCI/FBI checks, drug test, verifications, and licensure
- Approve the employment of Mindee Chill, part-time Cafeteria Helper, at Step 0, and issue a one-year limited contract for 192 days, five days per week, four hours per day for the 2017-2018 school year
- Approve the following staff members for tuition reimbursement, in accordance with the contract:

Anthony Cycyk	\$9,027.00
Mary June Emerson	\$774.00
Megan Kovach	\$547.50
Edgar J. Merritt	\$7,354.00
Bob Miller	\$1,515.00
William Parker	\$3,994.67

- Approve ten days extended time to Seth Basista for Project Lead the Way for the 2017-2018 school year
- Approve supplemental contracts for the following instructors for the 2017-2018 school year:

Megan Kovach	Mentoring	Zach Capan
Marc Silvestri	Mentoring	Jacob Danes
Melissa Hackett	Mentoring	Garrett Hack
John Klem	Mentoring	Amy Lisi, Jason Campbell
Marina Silvestri	Mentoring	Maggie Little
Helen Slack	Mentoring	Michael Sekol
Melanie Brock	Mentoring	Leslie Wright
Kenneth Miller	Mentoring	Medical Occupation instructor

RESOLUTION # 67, 2017 (Cont)

- Approve a supplemental contract for Cassandra Bair, Guidance Counselor, for the 2017-2018 school year for guidance responsibilities and extended hours beyond the school day at 5% of MA Base
- Approve 25 extended days for Cassandra Bair, Guidance Counselor, for STEM guidance responsibilities
- Approve 4 days extended time to Deborah Towns, Guidance Counselor, and 4 days extended time to Valerie Sullivan, Guidance Counselor, for High Schools That Work for the 2017-2018 school year
- Approve an additional 21 hours to Sonia Tsvetkoff as Summer Camp nurse at the rate of \$11.50 per hour
- Approve the following staff members for extended time for the 2017-2018 school year:

Zachary Capan – STEM	2 days
Michael Stepp	2 days
John Klem	2 days
Marina Silvestri	2 days
Kasey Clark	2 days
Stephanie Francis	2 days
Heather Sankey	2 days
Michelle Naymick	10 days

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 68, 2017

A motion was made by Mrs. Dockry, seconded by Mr. Carcelli, to approve the following Administrative recommendations:

- Amend the contract of Dr. Michael Saville, Career Technical Principal, for the 2017-2018 school year from 220 days to 260 days as per administrative contract and pay schedule, effective July 1, 2017
- Be it resolved that the following administrative personnel be appointed for three-year terms, pending satisfactory BCI/FBI checks, drug test, and licensure. It is further recommended that salary placement be contingent on appropriate documentation of previous administrative work experience:

RESOLUTION # 68, 2017 (Cont)

Matthew Campbell	Career Technical Principal	260 days
Anina Karlovic	Curriculum Principal	220 days
Maurice Taylor	Dean of Students	220 days

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, abstain. The President declared the motion carried.

RESOLUTION # 69, 2017

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh, to approve the following administrators to serve as Credentialed Evaluators/Administrative staff per OTES/OPES and Board Policy:

Matthew Campbell  
Anina Karlovic  
Maurice Taylor

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, abstain. The President declared the motion carried.

RESOLUTION # 70, 2017

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh to approve the following Adult Education recommendations:

- Approve the employment of the following Adult Career Center personnel on an hourly, as needed basis, for the 2017-2018 school year, pending enrollment, certification, drug and BCI checks, if applicable:

Lead Instructors/Customized Training Instructors (\$21.11 per hr.)

Lead Instructors, Public Safety

Bickerstaff, Andrew  
Lightly, John  
O'Hara, Thomas  
Opsitnik, William

RESOLUTION # 70, 2017 (Cont)

- Approve the following Adult Career Center calendars for the 2017-2018 school year:

Medical Office Specialist  
Medical Assistant  
Pharmacy Technician  
Culinary and Restaurant Management  
Short Course

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 71, 2017

A motion was made by Mrs. Dockry, seconded by Attorney McNabb-Welsh to adopt the following alternative (Blizzard Bag) make-up plan:

MCCTC PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY HOURS

Pursuant to Ohio Revised Code section 3313.482, the Board of Education of Mahoning County Career & Technical Center hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to 19 hours (3 days) of instruction in excess of the number of hours permitted under section 3314.08 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan was developed prior to August 1.
- 2) Not later than November 1 of the school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class.
- 3) The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 4) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.

RESOLUTION # 71, 2017 (Cont)

5) As soon as practicable after an announced school closure in excess of the number of hours permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available on the district's portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.

6) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

7) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

8) The Board of Education hereby authorizes "blizzard bags", which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. "Blizzard bags" shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing in excess of the number of days permitted under section 3313.48.

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 72, 2017

A motion was made by Mr. Carcelli, seconded by Mrs. Dockry, to approve the following Superintendent's recommendations:

RESOLUTION # 72, 2017 (Cont)

- Accept the following donations:

<u>ITEM</u>	<u>DONOR</u>	<u>ACCEPTED ON BEHALF OF</u>
\$ 50	Mary E. Rak	Digital Design & Print
\$ 30	John Zehentbauer	Creative Arts & Design
\$ 30	John Zehentbauer	Collision Repair
\$ 20	Kasey Clark	Collision Repair
\$ 40	Laurel Novotny	Truck & Diesel
\$200	Marci & Brian Craig	Stephen Adams Scholarship Fund
\$500	Jerry & Marilyn Adams	" " "
Value \$3500	Christopher Lacica	Automotive Tech/Collision Repair
2009 Chevy Malibu		

- Approve the following professional development and payment of applicable registration, meals, mileage, airfare and other associated expenditures:

<u>Name</u>	<u>Date</u>	<u>Conference</u>
Mary Mihalopoulos	June 20-21	PD Workshop—Micro Messaging to Reach & Teach Every Student Dublin, Ohio
Kim Chaney	July 25	School Certifying Official Workshop Parma, Ohio

- Approve student accident insurance to be made available to MCCTC students through the Kevin McKinstry Agency for the 2017-2018 school year
- Approve the revised Student Handbook for the 2017-2018 school year
- Approve the amended High School Calendar for the 2017-2018 school year

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 73, 2017

A motion was made by Attorney McNabb-Welsh, seconded by Mr. Stanko, to establish a tuition reimbursement fund for licensed administrators in the amount of \$10,000 per year, using current established district guidelines for tuition reimbursement.



RESOLUTION # 73, 2017 (Cont)

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

RESOLUTION # 74, 2017

A motion was made by Mr. Stanko, seconded by Mrs. Dockry, to approve the following equipment/project purchases for the 2017-2018 school year:

ViG Solutions, laptops for student use	\$9,284.00
Lab lighting and electrical upgrades, not to exceed	\$40,000.00
Additional lockers for STEM and Career Tech Labs, not to exceed	\$20,000.00
Paint Aviation, Advanced Manufacturing, and Collision Rep. labs, not to exceed	\$48,000.00
Clean, seal and stripe parking lots and driveway areas, not to exceed	\$35,000.00
Repair lake dam area per ODNR and state regulations, not to exceed	\$40,000.00
Construction and repair of parking lot drainage by Advanced Manufacturing and Welding labs, not to exceed	\$35,000.00

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

Dr. Iarussi and John Zehentbauer discussed the following items: Marketing and the Special Board Meeting, Thursday, June 29, 2017, in the Bistro restaurant.

The next Regular Meeting of the Mahoning County Career & Technical Center Board of Education is scheduled for July 17, 2017, in the Bistro restaurant.

RESOLUTION # 75 2017

A motion was made by Mrs. Dockry, seconded by Mr. Scarsella, to adjourn the meeting at 4:46 p.m.

The vote was as follows: Mrs. Dockry, yea; Mr. Carcelli, yea; Attorney Engler, yea; Mr. Gozur, yea; Attorney McNabb-Welsh, yea; Mr. Stanko, yea; and Mr. Scarsella, yea. The President declared the motion carried.

The foregoing is a correct record of the proceedings of the Board of Education of the Mahoning County Career & Technical Center held on June 22, 2017.

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President

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Treasurer